

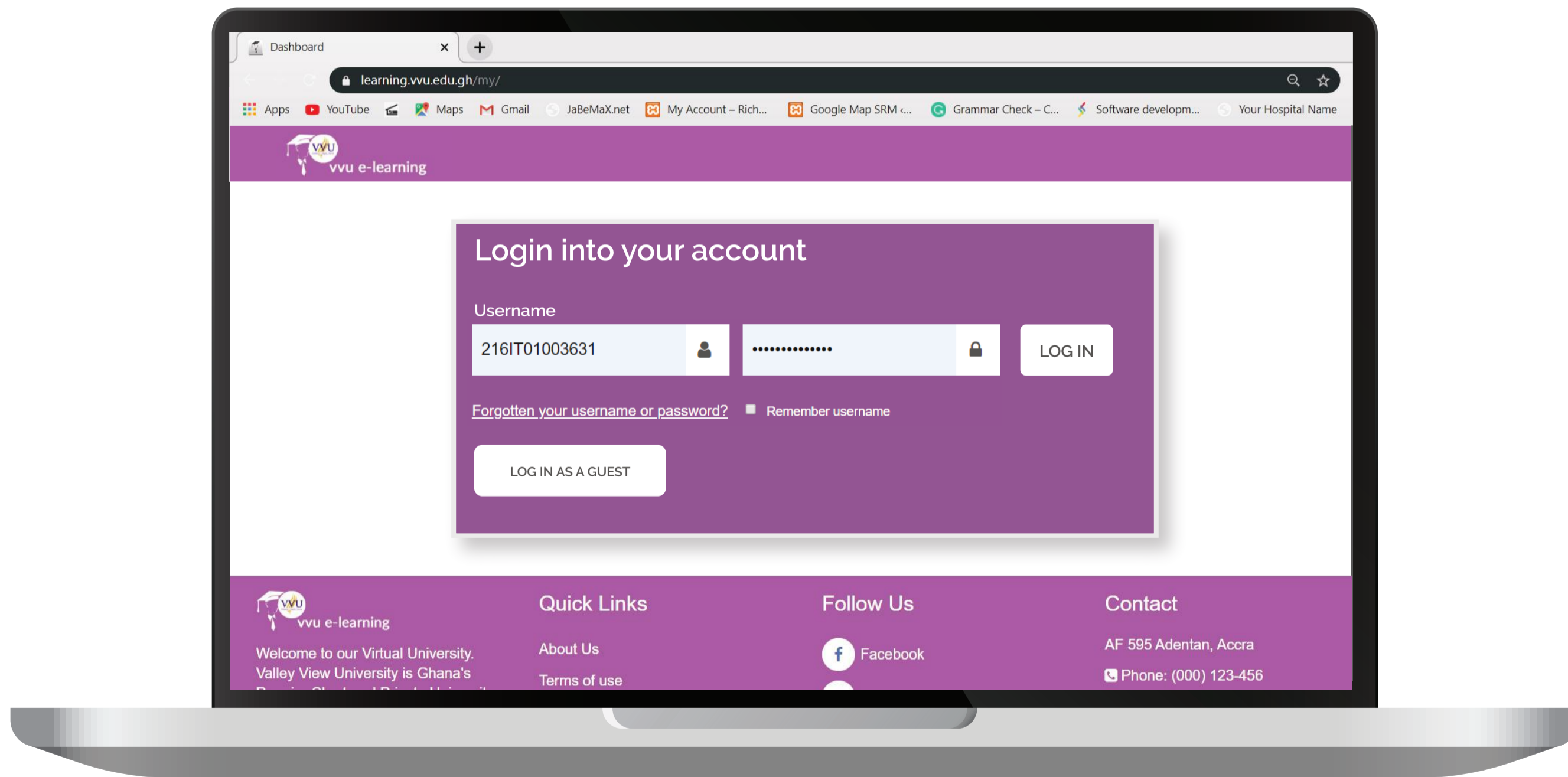
Make use of the tools at right to support your interaction



BIGBLUEBUTTON (BBB)

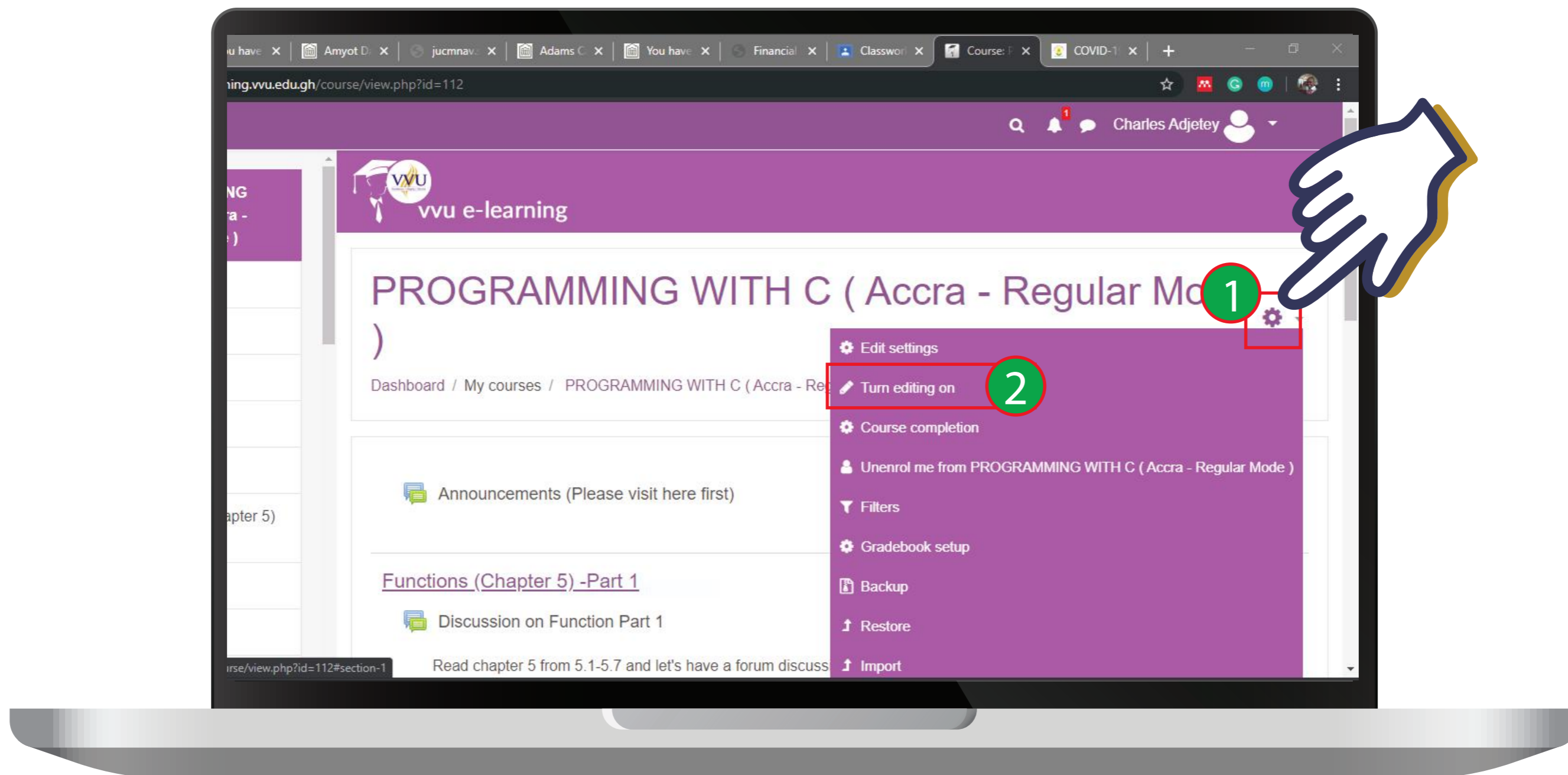


Enter your username and password
LOGIN



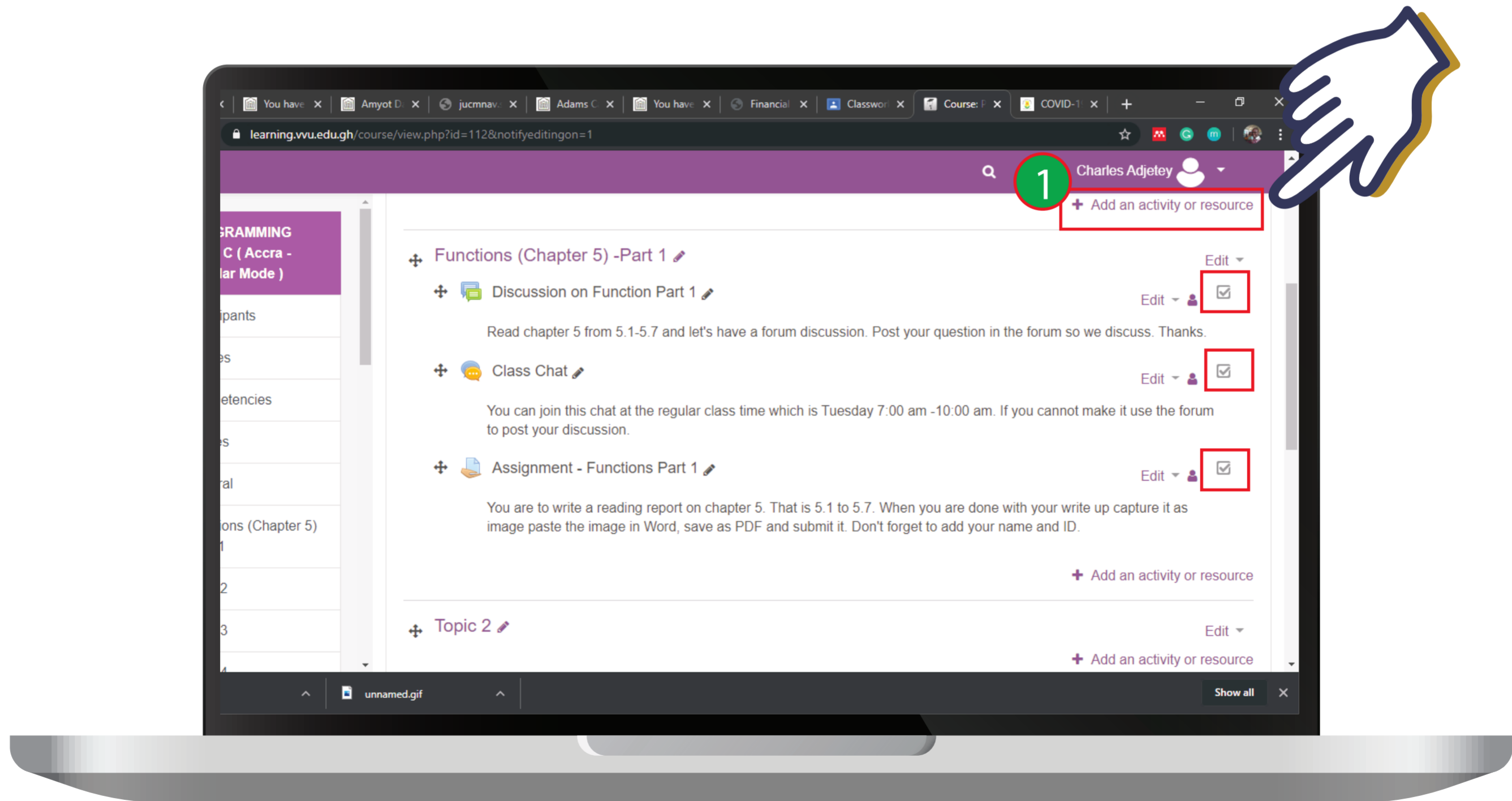
2 STEP

Select a course, click on the settings Icon Turn on the Editing



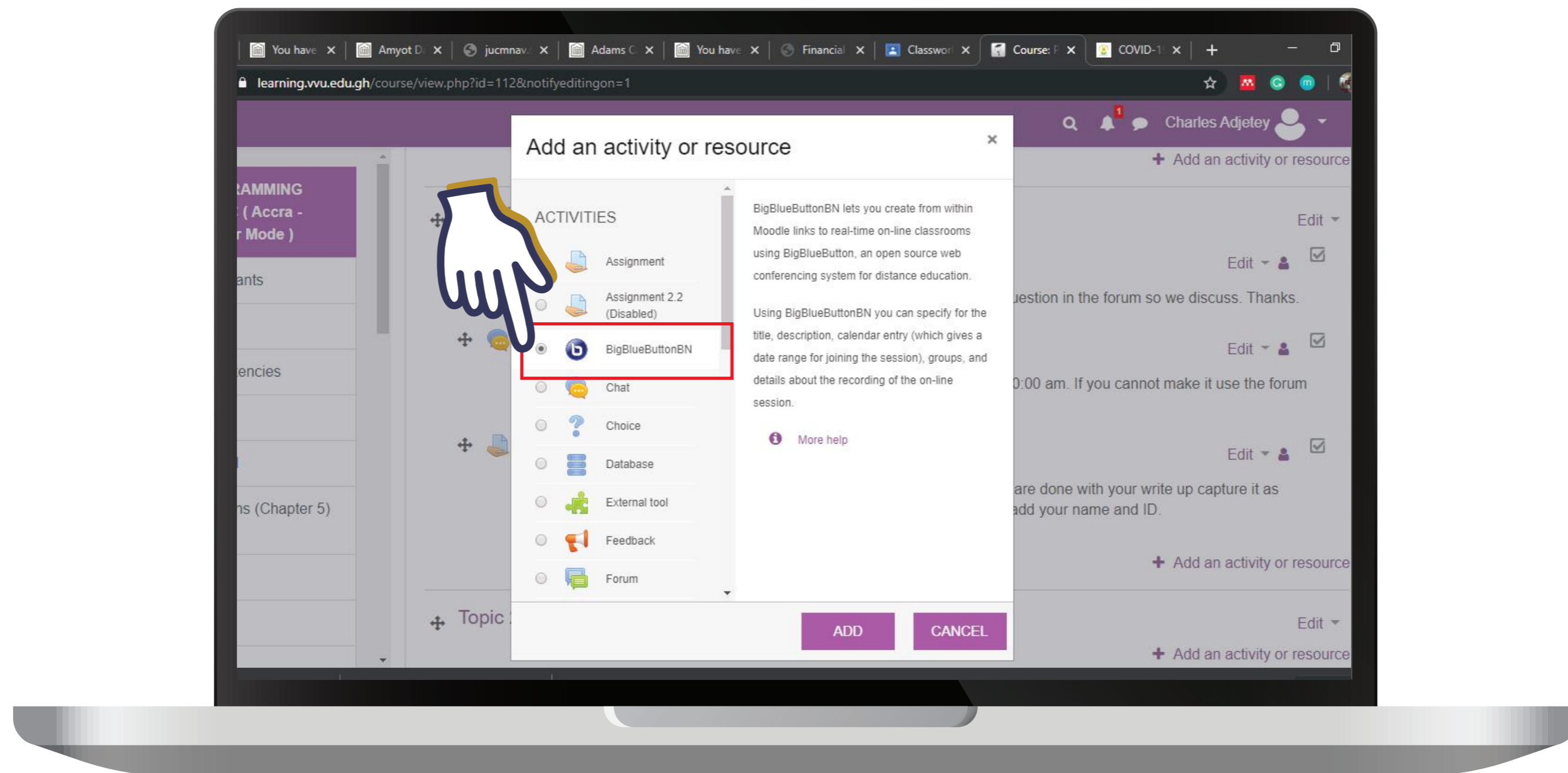
3
STEP

Click on "Add an activity or resource"



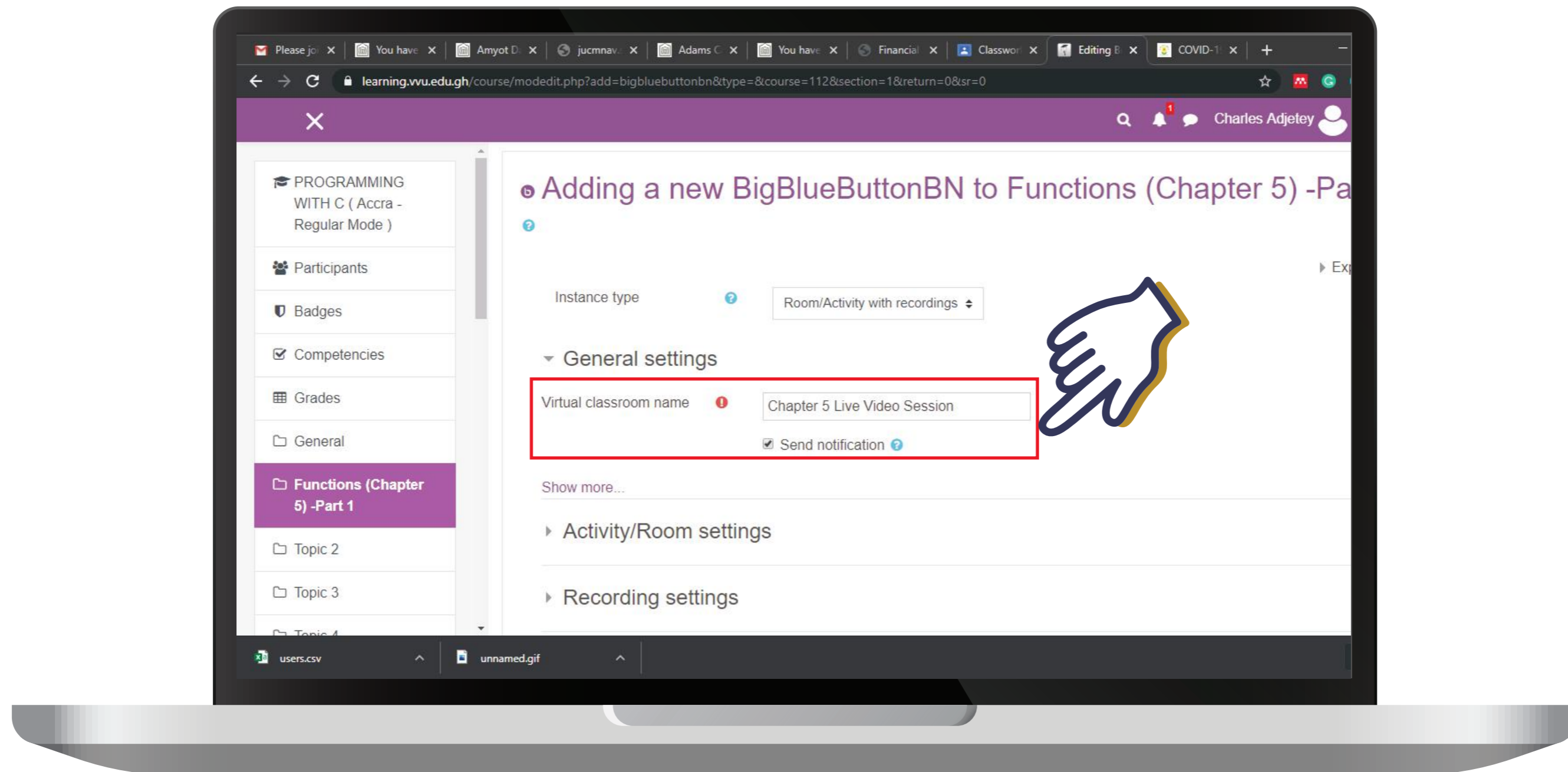
4
STEP

Select the "BigBlueButtonBN" on the Activities Pane



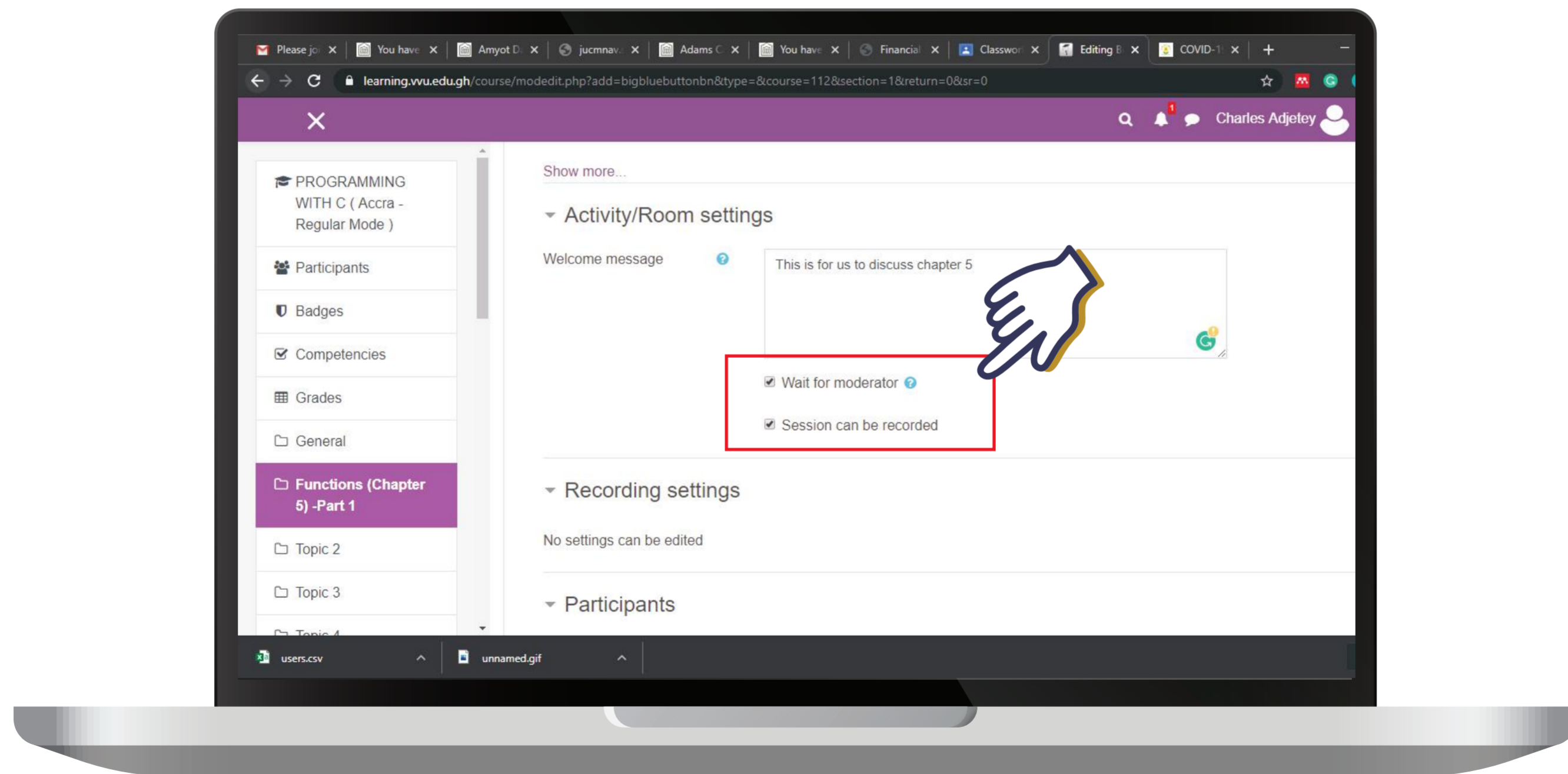
5 STEP

On the General Settings Provide a name for your Virtual class and enable notification



6 STEP

On the Activity/Room settings Provide the Welcome message and enable Wait for moderator and Session can be recorded



7 STEP

On the Schedule for Session set the time for Join open by enabling the check box. You can do so for Join closed for so desired.

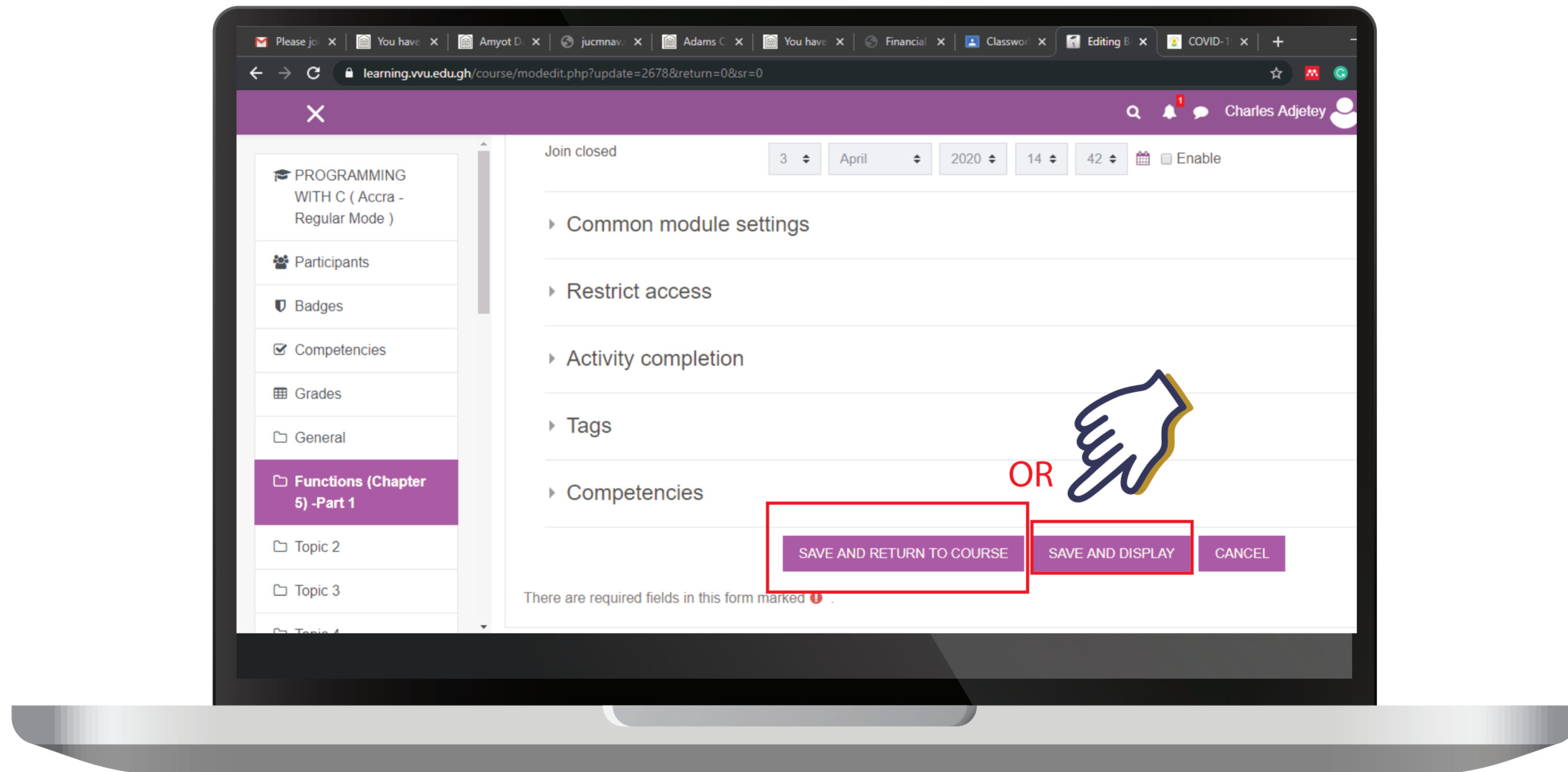
The screenshot shows a Moodle course page for 'PROGRAMMING WITH C (Accra - Regular Mode)'. The 'Participants' section is expanded, showing an 'Add participant' button and a list of participants. The 'Schedule for session' section is also expanded, showing 'Join open' and 'Join closed' options. The 'Join open' option is highlighted with a red box and a hand cursor, indicating that the 'Enable' checkbox is checked. The 'Join closed' option has its 'Enable' checkbox unchecked.

Session Type	Day	Month	Year	Time	Enable
Join open	3	April	2020	14:00	<input checked="" type="checkbox"/>
Join closed	3	April	2020	14:36	<input type="checkbox"/>



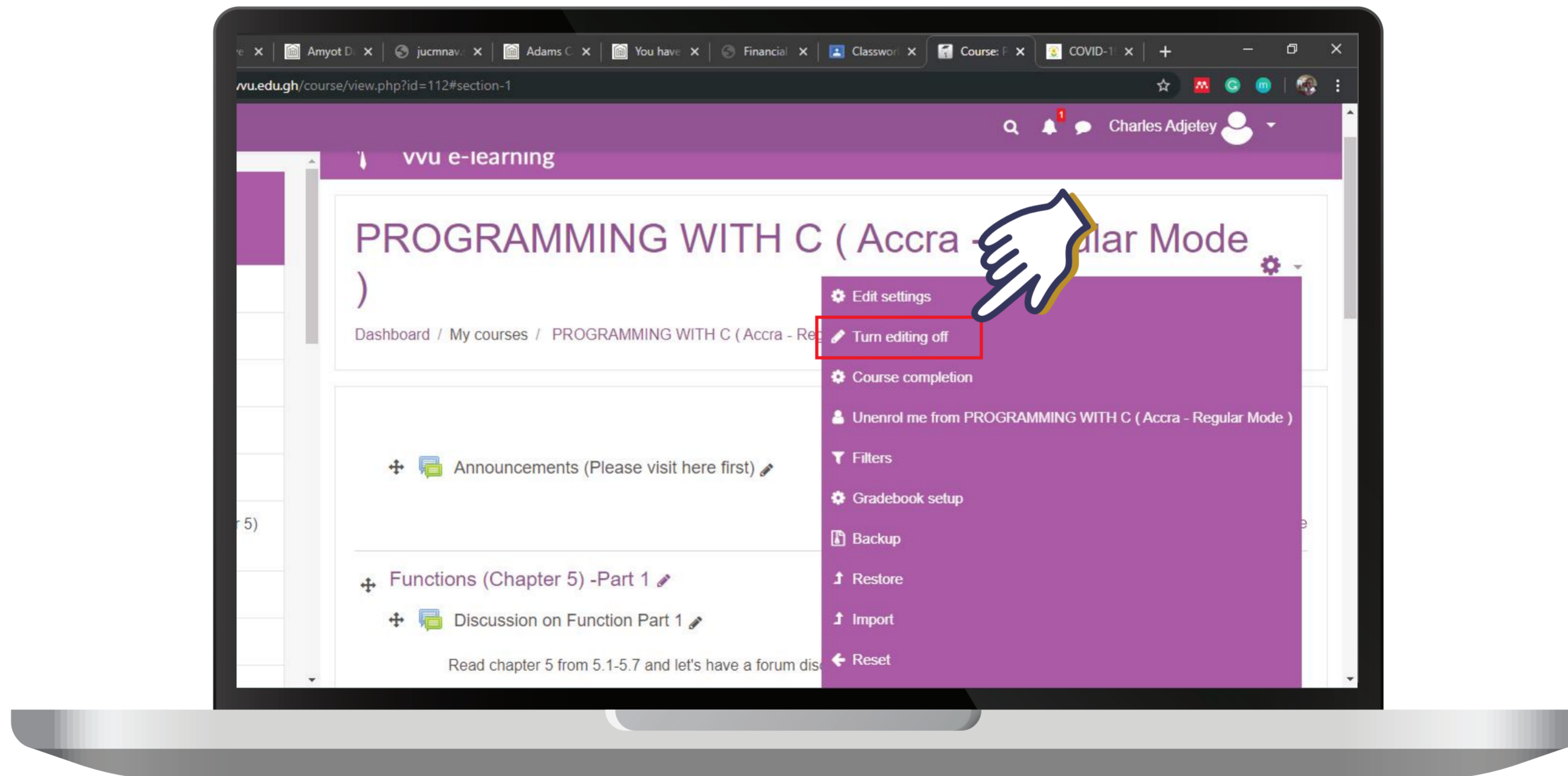
8 STEP

Click "SAVE AND RETURN TO COURSE" or "SAVE AND DISPLAY"



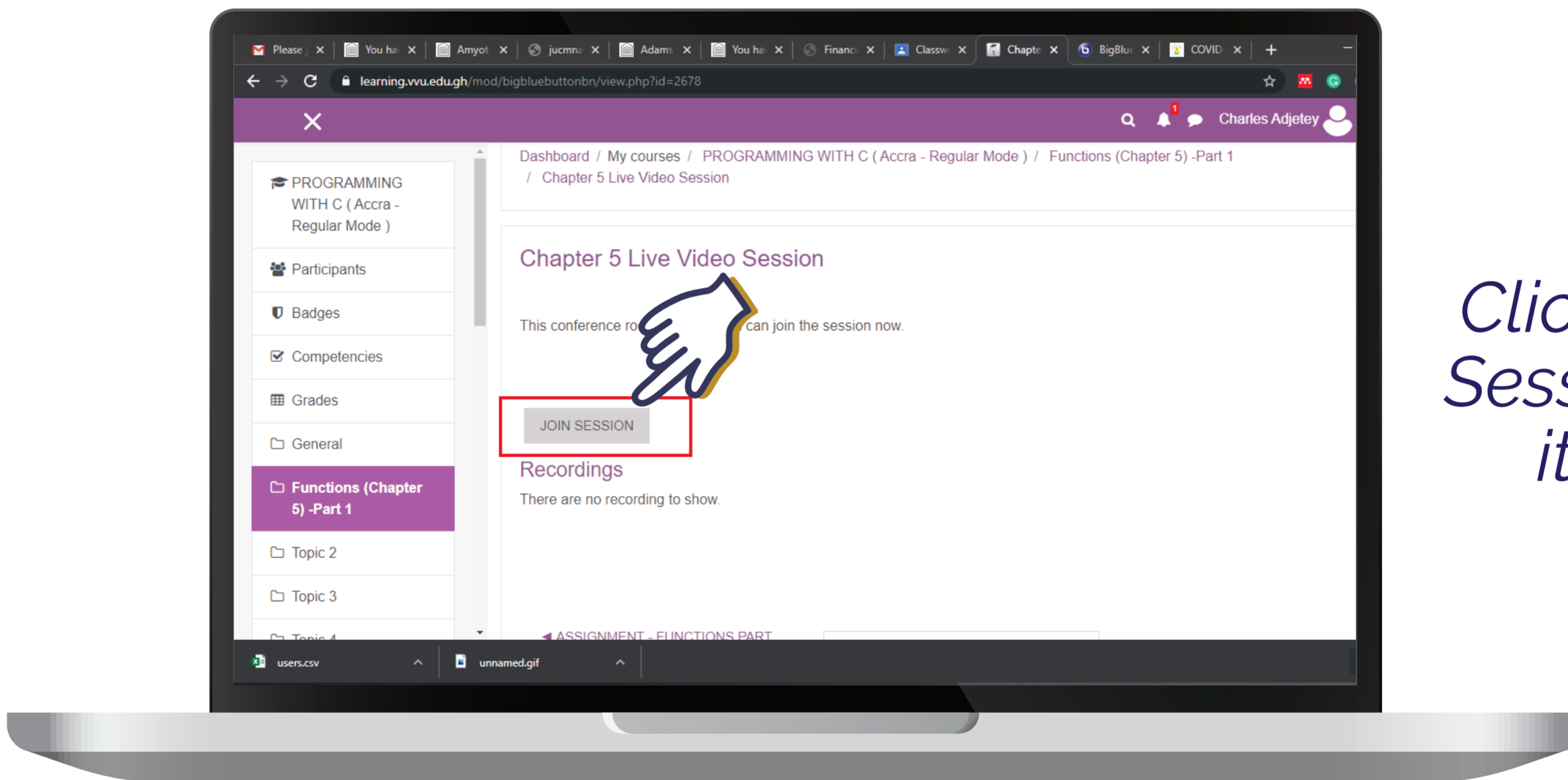
9 STEP

Turn off editing



10 STEP

*Click on the Live video Session
you created*



*N.B
Click on Join
Session when
its Time*

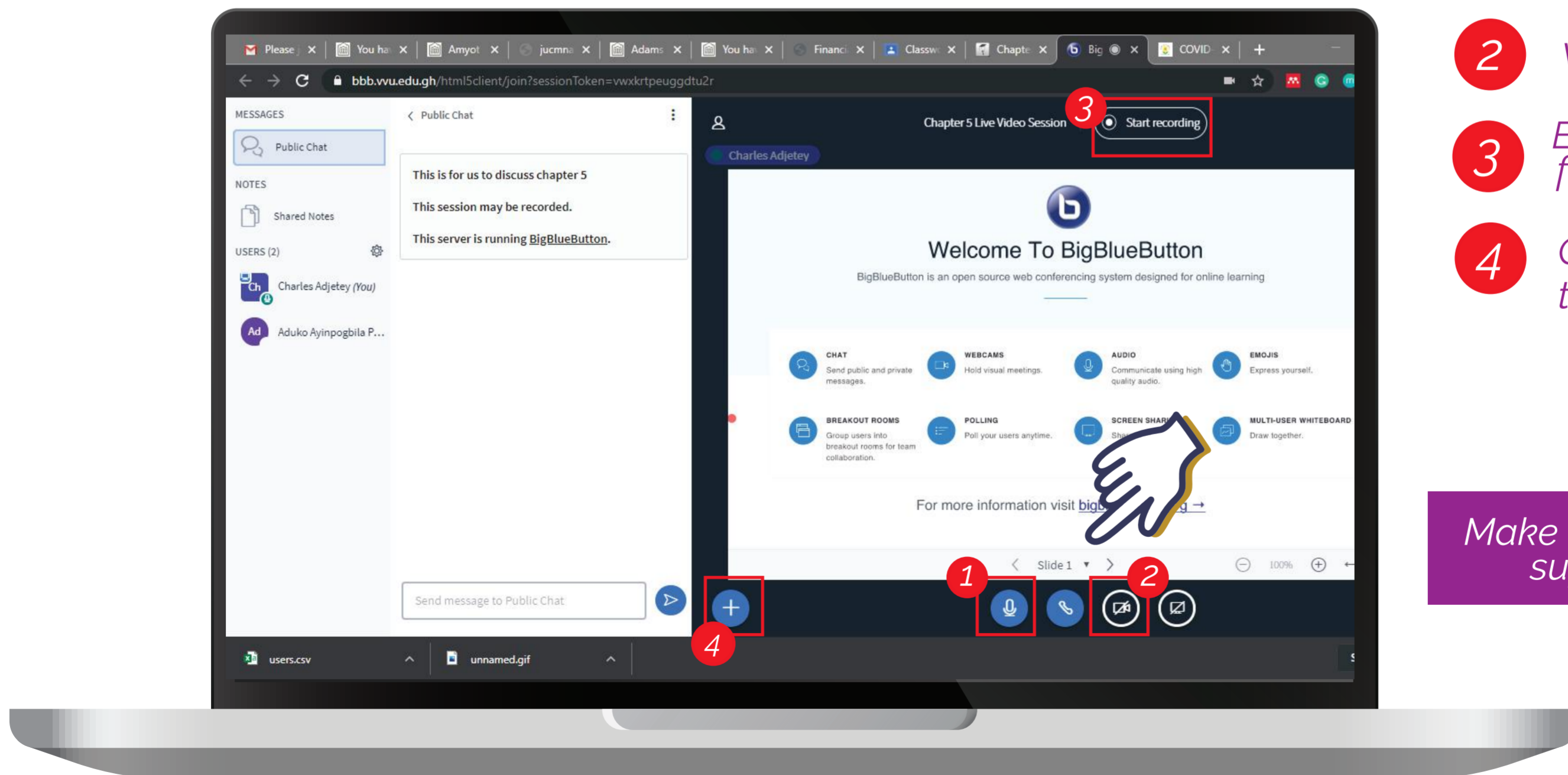


11 STEP

*Enable your microphone and video
(if so desired)*

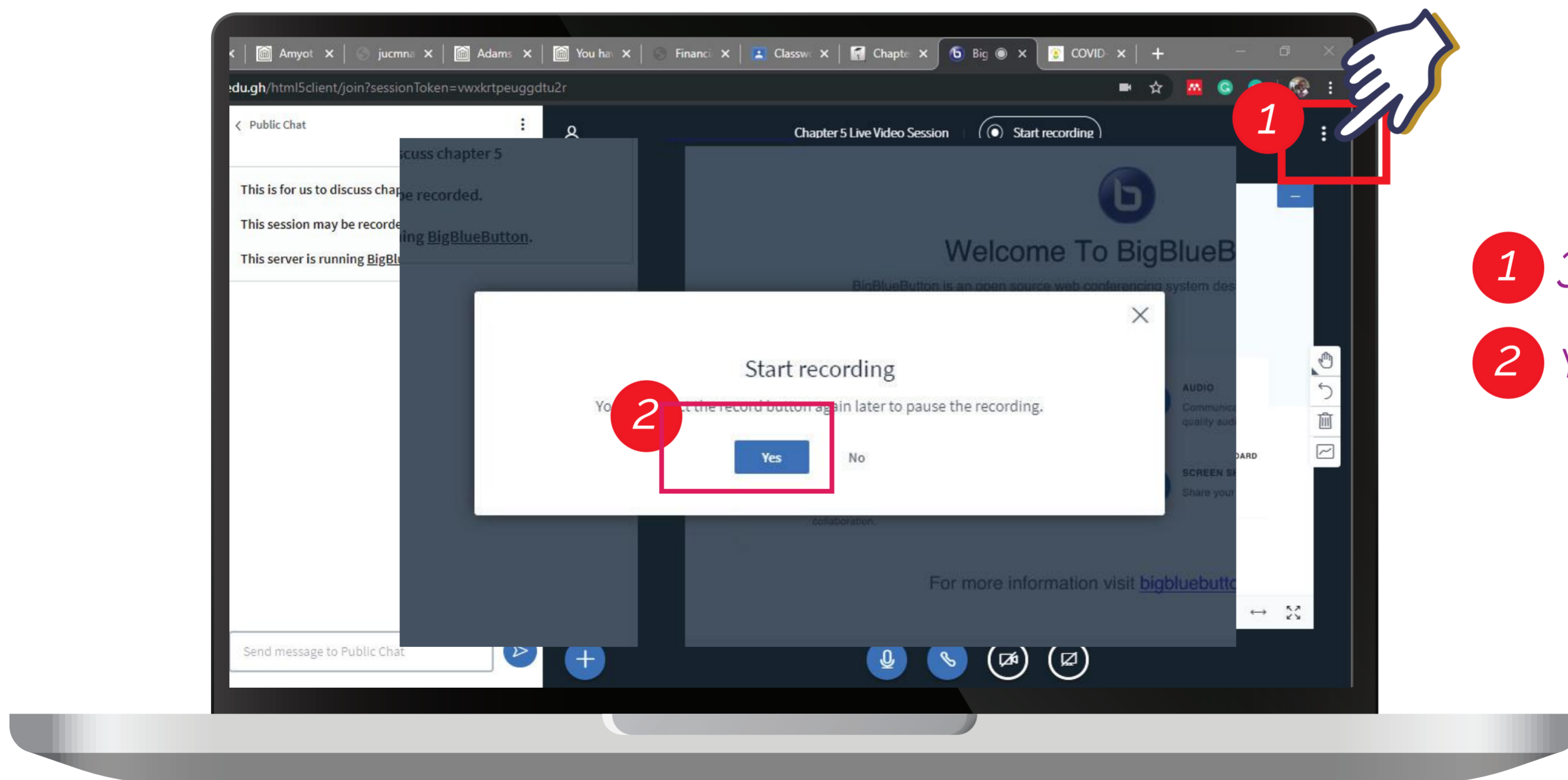
- 1 Microphone
- 2 Video
- 3 Enable Recording for future viewing
- 4 Click on the plus button to add file (PowerPoint or PDF)

Make use of the tools at right to support your interaction



12 STEP

End your session by clicking on the 3 dots at the top right corner and select end session



1 3 Dots

2 Yes to End Session



THANK YOU

